



THE SECRETARY OF DEFENSE
WASHINGTON, THE DISTRICT OF COLUMBIA



2498

7 DEC 1994

MEMORANDUM FOR OFFICE OF SECRETARY OF DEFENSE (OSD) STAFF

SUBJECT: December Holiday Period

This month marks the end of a year of many successes. The Department played a vital role in restoring democracy to Haiti, securing a nuclear agreement with North Korea, standing down Iraqi forces on the border of Kuwait, and executing humanitarian efforts on a world-wide basis. Progress was also made in streamlining our corporate structure, finding creative ways to do more with less, and improving quality of life programs.

These achievements would have been impossible without the professionalism and conscientious efforts of the Department's men and women, including you on the OSD Staff. Helping others secure the blessings of peace and prosperity has led to long work days for many of you. I hope you will set aside time to be spent with your families during the December Holiday Season and recognize the importance of your contributions both here and with your loved ones at home.

Supervisors should approve leave in December to the maximum extent permitted by mission requirements. Specifically, December 26th and January 2nd are Federal holidays. However, as many as possible should be permitted to use their leave to celebrate the Holidays on a more extended basis.

Please accept my personal gratitude for the outstanding job you have all done. I am proud of what we have accomplished together and believe no Secretary of Defense has received better support than you have given me this past year. I look forward to another excellent year in 1995.

William J. Perry

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